



GRASS VALLEY DOWNTOWN ASSOCIATION 2017 Cornish Christmas Holiday/ Vendor Application

Dates: Friday evenings - 6 - 9pm November 24th, December 1st, 8th, 15th and 22nd

Return application with full payment and all required paperwork by November 3rd.

- **Cornish Christmas - A Grass Valley Tradition!** It was estimated that in the 1890s, over 60% of the population of Grass Valley, California was Cornish. So came the parade of "Cousin Jacks and Jennys" as they were known from Cornwall, England to the mining fields of Nevada County.
- **Location:** Downtown Grass Valley on Mill Street and Main Street - Outdoor event, rain or shine - no refunds.
- **Application and Payment:**
GVDA mailing address: PO Box 1986, Grass Valley, CA 95945 GVDA physical address: 125 Neal Street, Grass Valley, CA 95945 Email submission to: mmarshallgvda@gmail.com
- **Application Deadline** is November 3rd, or until filled. Applications are to be returned with full payment, deposit, and all required paperwork. Incomplete entries will not be accepted.
- **Vendor Attire:** In order to keep the feel of a Cornish Christmas we require and encourage vendors to bring the holiday spirit to their booth with holiday decorations and by wearing holiday colors and attire such as: knitted scarfs, hats, long overcoats, shawls, capes, and boots. Wearing dark colors such as black also fit the theme of the time period. No modern attire such as tennis shoes, jeans, neon colors, etc. Vendors who arrive in "modern street attire" will not be asked to vend at future dates. Help us keep the Holiday theme!
- **Vendor Merchandise Requirements** - This is a juried event. PHOTOS MUST ACCOMPANY YOUR ENTRY. Submit 2 or more photos showing all items you plan to have in your booth. Photos will not be returned and may be used for marketing purposes. Via email submit jpgs or pdfs.
- **Insurance:** Vendor Liability Insurance Required for Food Vendors. You must provide proof of liability insurance naming the Grass Valley Downtown Association for the date(s) of the event(s). All other vendors must sign a Liability Release Waiver (i.e. Craft and non-food vendors)
- **Vendor Sellers Permit Required** - If you are selling anything in your booth space, you must provide a California resale permit. For questions please call the State Board of Equalization at 916-227-6909 or visit www.boe.ca.gov
- **Food Vendor Health Department Requirements** - If you are selling packaged or freshly prepared food you must submit a Nevada County Environmental Health Risk Assessment Form, filled out with permit number and information about the food to be served with your application. For more information contact 530-265-1467 - 950 Maidu Ave, Nevada City, CA 95959
- **Electricity:** You must provide your own lighting. We advise ALL vendors to USE ALTERNATE sources for lighting. I.e; battery lights found at ANY hardware store, battery lanterns or propane lanterns (which you MUST have a 5 LB fire extinguisher). No generators. Downtown has a very limited amount of power. Food vendors needing power MUST disclose this need at the time of registration on the application. We will charge \$50 to match you up with a business if you have power needs.
- **Deposit:** Your \$100 cleaning/ cancellation deposit will be held until your participation dates are over. If all dates in contract are fulfilled and you leave your spaces clean we will refund your deposit within a week of your participation date(s). Garbage: Please take away: garbage, cardboard boxes and clean up your booth space before leaving. If you cancel your participation there are no refunds. We will keep your deposit.
- **Set Up / Break Down** - Spaces are assigned on the street in front of downtown merchants, please be respectful. Set up is from 4:30 to 5:30pm. Booths must remain open until 9:00pm. Loading/unloading and parking instructions to follow once booth spaces are assigned.
- **Cancellation policy.** If you are unable to attend one Friday - please call the GVDA office 530-272-8315. This is a no refund event. However, special circumstances may be reviewed by the GVDA board of directors on a case by case basis.
- Find us at www.downtowngrassvalley.com www.facebook.com/downtowngrassvalley Instagram #gvdowntown



Help us help you promote yourself and the event by participating in social media and marketing!

2017 Cornish Christmas HOLIDAY VENDOR APPLICATION

Friday evenings - 6 - 9pm November 24th, December 1st, 8th, 15th and 22nd

Downtown Grass Valley on Mill and Main Street - Outdoor event, rain or shine - no refunds
Application Deadline is November 3rd, or until filled.

Date _____
Business Name _____ Phone#() _____
Contact Person _____
Email _____
Mailing Address _____
City _____ State _____ Zip _____
Website/ Facebook/ Instagram: _____

List all handmade or high quality holiday products / price ranges/ food to be sold, use reverse side if needed.

APPLICATION MUST INCLUDE ALL REQUIRED PAPERWORK & PAYMENT

BOOTH SPACES ARE 10'x 10'-content/product line/activity description. Power is not supplied.

<input type="checkbox"/> \$150(all five weeks) Crafter/Home Business/Packaged Food	<input type="checkbox"/> photos of your booth/ wares
<input type="checkbox"/> \$50 power request	<input type="checkbox"/> Completed Application & Full Payment
<input type="checkbox"/> \$360 (all five weeks)Corporation	<input type="checkbox"/> Sellers Permit # _____
<input type="checkbox"/> \$125(all five weeks) Non-Profit 501(c)3	<input type="checkbox"/> Release form /non-food vendors only (see attached)
<input type="checkbox"/> \$50 BID current GVDA merchants/\$25 single	Additional REQUIRED from Food Vendors
<input type="checkbox"/> \$300 (all five weeks) Food Vendor	<input type="checkbox"/> Current Certificate of Liability insurance (if selling food)
<input type="checkbox"/> \$50 for each Single Night – dates below:	<i>Name CertificateHolder: Grass Valley Downtown Association (GVDA)</i>
<input type="checkbox"/> November 24 th <input type="checkbox"/> December 1 st <input type="checkbox"/> 8 th <input type="checkbox"/> 15 th <input type="checkbox"/> 22 nd	<i>125 Neal Street, Grass Valley, CA 95945</i>
	Must have an approved permit from EH to operate in Nevada County. PR and FA numbers are assigned to each permit.
	Randall Yun, REHS - Nevada County Environmental Health
	<input type="checkbox"/> FA # _____
	<input type="checkbox"/> PR # _____
	<input type="checkbox"/> Completed Risk Assessment Form
	<input type="checkbox"/> \$100 cleaning/ cancellation deposit

Amount enclosed **Payment Information** Check (payable to GVDA) Cash Visa/MasterCard
CC # _____ Zip _____ Exp. _____ CVC _____
Name on Card _____ Signature _____

Additional information & instructions will be sent to you upon acceptance of your application.
Payment must accompany application to be considered eligible for the market. Mail your application and payment to:
PO Box 1986 Grass Valley, CA 95945. Email Marni Marshall mmarshallgvda@gmail.com or call 530.272.8315 for info.

*The undersigned certifies that he/she will adhere to the TNM Rules and Guidelines. The undersigned also certifies that he/she is authorized to execute on behalf of the group/business. The undersigned agrees to indemnify and hold harmless the Grass Valley Downtown Association, building owners, tenants, and the City of Grass Valley from all damages, liabilities, costs and expenditures, including attorney fees and costs of defense, which may occur by reason of the undersigned's use of the streets during the Cornish Christmas. **If providing a food product you must provide proof of liability insurance with your application naming the Grass Valley Downtown Association as additional insured.***

Signature Print Name Date

For office use only
Date Rec'd: _____ Staff _____ Space fee \$ _____ Confirmed _____ Certification(s) _____
Notes: _____