



THURSDAY NIGHT MARKET VENDOR APPLICATION

Thursday Night Market 6:00-9:00pm

2019 Series: June 27th , July 11th, July 18th, July 25th, August 1st

No Thursday Night Market on July 4th (parade in GV and celebrations at Fairgrounds)

www.downtowngrassvalley.com FaceBook: Downtown Grass Valley

Thank you for your interest in becoming a Thursday Night Market vendor!

We are looking for fine craftsmanship and delightful interactions and experiences for the patrons.

Deadlines: Due May 31, 2019, and are accepted on a rolling basis. Applications sent by May 31st will be notified no later than 6/17 via email. All applications received after 5/31/19 deadline will be considered on a case-by-case basis, depending on space available.

We encourage you to sign up for all 6 dates.

Submit Application & Liability Waiver. Keep Fire Marshal information and market info for your reference.

Date of application: _____

Group/Business Name _____

Contact Name _____

Address _____ City _____ Zip _____

Phone _____ Cell # _____

Email _____

Website _____ Facebook _____ Instagram/Other _____

Return Vendor New vendor Donate item to end of Thursday Night Market (TNM) Raffle

REGULAR BOOTH SPACES ARE 10'x 10'

Complete description of booth content/product line/activity/menu. Use a separate page if necessary. Include one photo of booth and product(s). *Please include any special needs.* Prepared food vendors please attach a detailed menu. Items not listed may not be sold without authorization of the GVDA. *Power is not supplied. Please come self-contained.*

Additional information & instructions will be sent to you upon acceptance of your application.

Payment and refundable deposit check must accompany this application to be considered eligible for the market, unless other arrangements have been made with the market manager. Vendor will be solely responsible for any and all sales, use, or other taxes, fees, permits, and surcharges imposed by any federal, state, county, or municipality in connection with the fulfillment of the Vendor's obligations under the this Agreement and any other agreements.

Credit Card payments for booth can be paid by invoice online or make out a Check (payable to GVDA). Refundable deposit must be in the form of a check. You may drop off your payment and completed application to our office at 125 Neal Street or mail to PO Box 1986 Grass Valley, CA 95945 or email to mmarshallgvda@gmail.com 530-272-8315 Attention: **Market Manager**. Email is our PRIMARY form of communication

*The undersigned certifies that he/she will adhere to the TNM Rules and Guidelines. The undersigned also certifies that he/she is authorized 1) to execute on behalf of the group/business and 2) accept legal process on behalf of the group/business. The undersigned agrees to indemnify and hold harmless the Grass Valley Downtown Association, building owners, tenants, and the City of Grass Valley from all damages, liabilities, costs and expenditures, including attorney fees and costs of defense, which may occur by reason of the undersigned's use of the streets during the TNM. **You must provide proof of liability insurance with your application naming the Grass Valley Downtown Association as additional insured.***

Signature _____

Print Name _____

Date _____

**APPLICATION MUST INCLUDE
ALL REQUIRED PAPERWORK & PAYMENT**

Please indicate items included with this application: (Incomplete submissions will not be processed)

- \$50 (all five weeks) Business Improvement District Members/ \$10 per week
- \$130 (all 5 weeks) Non-Profit 501(c)3 / \$26 per single night
- \$160 (all five weeks) Crafter/Home Business/Packaged Food/ \$32 per single night
- \$305 (all five weeks) Corporation / \$61 per single night
- \$305 (all five weeks) Food Vendor/ \$61 single night
- % for Young Entrepreneur (10% sales or \$150 max) under 18 years old

Farmers are to contact Nevada County Certified Growers Market info@themarketatgrassvalley.com

_____ *Booth size requested / Additional space consigned upon availability *If your booth requires additional space or is an unusual shape/size, please let us know ASAP. No electricity will be provided. Vendors must power their lights etc with quiet generators or batteries.

Dates of Vending (Mark all that apply below):

All Five Weeks : June 27th , July 11th , July 18th , July 25th , August 1st

June 27 July 11th July 18th July 25th August 1st

\$100 refundable cleaning deposit (write a separate check)

Photo of products (can submit via email)

Raffle item (optional)

Activity (optional) tell us the details in an email

Completed Application & Full Payment

_____ **Total Amount Due**

Current Certificate of Liability insurance for Food Vendors is required.

Name Certificate Holder: Grass Valley Downtown Association (GVDA), 125 Neal Street, Grass Valley, CA 95945

Liability Waiver/ Release form /non-food vendors only *(see required attached)*

TNM Rules/ Guidelines

Additional Required from Food Vendors/ Farmers/Submit all that apply to you/ Farmer/ Food Vendors

Must have an approved permit from Environmental Health to operate in Nevada County. PR and FA numbers are assigned to each permit. Any questions about permits/ contact Nevada County Environmental Health 530-265-1222 online at www.mynevadacounty.com

FA# PR# Current Certificate of Liability Insurance Permit with Nevada County Environmental Health

Read and Confirm: The Grass Valley Downtown Association and its sanctioned vendors shall be responsible for compliance with the Fire Safety requirements of the Grass Valley Fire Marshal, including, but not limited to, the following: All booths, stages, platforms and outside displays shall be subject to inspection(s) by the fire department at any time during any event. Non-compliance with any of the conditions will result in 1. First Offense- "Notice of Violation" being issued with correction required within the time frame set forth by the inspecting fire official. 2. Second Offense- Operations shut down until such time the violation is cleared. 3. Third Offense- Vendor removed from the event. All vendors must have

WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT

Vendor/Business Name: _____

**** Please note: It is a requirement that all participants in the 2019 Thursday Night Market in Grass Valley, California sign and return the attached waiver.

Grass Valley Downtown Association Mailing: PO Box 1986, Grass Valley, CA 95945 Physical: 125 Neal Street, Grass Valley, CA 95945 Phone: 530-272-8351 Email: mmarshallgvda@gmail.com

In consideration for receiving permission to participate in the 2018 Grass Valley Thursday Night market event, the Vendor hereby releases, waives, discharges and covenants not to sue the Grass Valley Downtown Association (GVDA), City of Grass Valley, and their respective agents, volunteers, or officers from any and all liability, claims, demands, actions, and causes of action whatsoever arising of or related to any loss, damage, or injury, including death, that may be sustained by the Vendor, or Vendor's agents, volunteers or officers, or any of the property belonging to any of them whether caused by the negligence of the Vendor or otherwise, while participating in the event, or while in, on or upon the premises where the event is being conducted.

I am fully aware of the risks involved and hazards connected with the Grass Valley Thursday Night Market and I hereby elect to voluntarily participate in the event with full knowledge that said doings may be hazardous to me and my property. I voluntarily assume full responsibility for any risks of loss, property damage or personal injury, including death, that may be sustained by me or any loss or damage to property owned by me, as a result of being engaged in the event, whether caused by the negligence of Vendor/Releaser or otherwise.

I further hereby agree to indemnify and hold harmless the Grass Valley Downtown Association and the City of Grass valley, their respective agents, volunteers and officers from any loss, liability, damage or costs, including court costs and attorney fees, that they may incur due to my participation in the event, whether caused by negligence of Vendor/Releaser or otherwise.

I understand that the Grass Valley Downtown Association and The City of Grass Valley do not provide any insurance coverage for vendor participants for any circumstances arising from their participation in this event or any activity associated with or facilitating that participation. As such, I am aware that I should review my own insurance coverage.

Date: _____

Name of Business: _____

Print Name: _____

Signature: _____

Title: _____

NOTE: All Canopies, EZ-Ups and Devices used to cover any vendor space shall have SFM Certification for Fire Resistiveness and conform to the requirements of the 2016 Edition of the California Fire Code Section 3104, Sub-sections 3104.1, 3104.3 & 3104.4. (Attached)

Your tent must be compliant OR have the State of California State Fire Marshal seal must have a label that indicates the unit is inherently fire resistive. Tents MUST have a tag stating CPAI-84

Electrical extension cords shall be of the heavy-duty three- wire grounded hard usage type. No "daisy-chaining" will be allowed.

Food Vendors: will need to provide a minimum of one (1) fire extinguisher with a minimum size and rating of five (5) lb. 2-A:10-B:C for each vendor location where cooking or use of open flame occurs, including but not limited to, propane/gas lanterns, torches, generators, portable space heaters etc.

GENERAL:

Fire and life safety requirements shall be applicable to any exhibit space, booth, trailer or tent within the fairgrounds. This list is not meant to cover all possible situations and the Promoter or Fair is responsible for adhering to all applicable regulations.

1. Plans identifying the configuration of exhibit spaces shall be submitted to the SFM for review and approval 30 working days prior to the event. Plans shall indicate the location and size of all exit doors and aisles, and shall show exhibits both inside and outside of any building. Where seating is provided, the plan shall indicate the number of rows and seats between aisles. Final approval is subject to field inspections.
2. SFM may enter any portion of any exhibit space/ booth at any time for the purpose of inspecting the premises for fire and life safety.
3. No display or exhibit shall be installed or operated that will interfere or block in any way with access to any exit or with the visibility of any exit sign. No display shall block access to fire-fighting equipment, such as fire extinguisher stations, fire alarm pull stations, fire hose cabinets and fire hydrants or access by fire suppression vehicles or equipment.
4. The location of all hydrants, fire extinguishers, water barrels, etc. shall be clearly marked in all areas.
5. The exhibition of vehicles powered by internal combustion gasoline engines inside buildings shall require the following:
 - a. Fuel tank shall be no more than 1/4 filled and the gas cap shall be taped in place to deter removal.
 - b. The battery or batteries shall be disconnected and the battery terminals taped with electrical tape.
 - c. Vehicles shall be inspected by SFM.
6. No open flame is allowed in any Fair Building.
7. Bark dust or like material shall be kept moist at all times.
8. All carpet edges shall be securely taped in place. Carpeting shall only be used on the floor.
9. "NO SMOKING" signs shall be posted. Outside Smoking areas shall be provided with appropriate non-combustible containers for ashes.
10. A housekeeping program shall be maintained and adequate non-combustible trash receptacles shall be provided in all areas and all trash will be removed on a regular basis.

BOOTH CONSTRUCTION/LOCATION:

1. Booths shall be located a minimum of 20 feet from any permanent structure. If conditions warrant, distance may be reduced as approved by the SFM.
2. All fabric or pliable canopy covers, side/back drops and decorative material must be:
 - a. Inherently fire resistive and labeled as such; or
 - b. Treated by a SFM licensed applicator. If the booth is owner occupied, it may be treated by the owner with a SFM approved fire retardant chemical (*empty can and dated sales receipt may serve as proof*).
3. Exit openings shall be a minimum of 3 feet wide and 6 feet, 8 inches in height.

FIRE SAFETY TIPS:

1. Know where the fire extinguisher is located and how to use it.
2. Do not leave food cooking unattended.
3. Do not wear loose-fitting clothing when cooking.

4. Keep combustibles away from heat sources.
5. In case of emergency, dial 9-1-1.

ELECTRICAL:

1. Electrical extension cords shall be of the heavy-duty three-wire (grounded), hard-usage type. No two-wire extension wiring shall be allowed. All extension wiring shall be protected from physical damage and shall be limited to 20 feet in length. This shall be temporary use.
2. Electrical equipment and installation shall be inspected and approved by a qualified person or concern acceptable to the SFM.

LIVESTOCK/BARN AREAS:

1. Heat production appliances, such as space heaters, electric skillets, toasters, coffee makers, hot plates and any other appliances which may be used for cooking purposes, shall **not** be permitted in the barn or livestock areas. Electrical devices in good repair and properly maintained and used in direct connection with the care of animals may be exempt from the above.
2. Smoking shall not be permitted within the barn, stable, or livestock areas, or in exhibits using sawdust, hay or like materials on the floor.
3. The storage of flammable or combustible liquids or machines containing such shall not be permitted inside any livestock areas.
4. Fire hoses, fire extinguishers or other fire equipment shall only be used in case of an emergency. These devices shall not be blocked or obstructed at any time.
5. The roads around the barns shall be kept clear so that fire apparatus may be able to pass through at any time. Minimum width of these roads shall be 20 feet.
6. No vehicles shall be parked in any barn or livestock areas.

RV PARKING: Fire and life safety requirements shall apply to the use or parking of recreational vehicles on undeveloped sites on the fairgrounds.

1. Plans identifying the configuration of the site shall be submitted to SFM for review and approval at least 30 days prior to site development.
2. The site shall maintain an all-weather surface with adequate roads having 20 feet minimum width for fire department apparatus.
3. A minimum of 30 feet of clearance shall be provided between the site and any adjoining fair structure or surrounding property.
4. All combustible growth shall be cleared from the site and from the property surrounding the site for a distance of at least 30 feet.
5. Painted lines, fences, posts, ropes, etc. shall be used to designate roadways from vehicle parking areas.

FOOD SERVICES AREAS: Fire and life safety requirements shall be applicable for all food services areas, including temporary concession stands inside or outside of buildings and food concession trailers.

1. The use, storage and handling of any flammable or combustible liquid shall be subject to approval by SFM. Location of use and storage of any flammable or combustible liquid shall be noted on the plans prior to approval (see General Item #1)
2. The use and storage of portable containers of Liquefied Petroleum Gas (LPG) inside buildings or tents is subject to approval by SFM. Location of use and storage of any portable container of LPG shall be noted on the plans prior to approval (see General Item #1). All cylinders must be secured to prevent tipping or falling over.

3. Commercial cooking may be allowed only in approved locations with approved equipment. SFM Approval is required prior to use.
4. Cooking booths must be separated from non-cooking booths by 10 feet.
5. A California licensed company shall service all Automatic Fire Extinguishing Systems (Hood System) every six months. The company performing the service shall either be licensed by the SFM and possess an Automatic Systems License, or possess a C-16 license issued by the California State Contractor's Licensing Board.

Fire Extinguishers:

1. Each booth shall be provided with a minimum 2A10BC rated portable fire extinguisher.
2. Each booth with deep fat fryer shall have a Class K portable fire extinguisher.
3. All portable fire extinguishers must be serviced by a SFM licensed company annually, with a service tag attached.

Deep fat or flambé type cooking operations may require additional and/or larger units, as per the SFM. Fire extinguishers shall conform to the following:

- a. The fire extinguisher must be mounted or secured so that it will not fall over.
- b. It must be visible and accessible and away from cooking area.

Deep Fat Fry/flambé Cooking: Deep fat Frying or flambé cooking operations shall be located in a separate enclosure where only cooking operations are performed. Such enclosures shall conform to booth construction requirements as previously outlined, but the top of the enclosure shall be OPEN or, when required by the Health Department, shall be provided with METAL SCREENING with a minimum height of 7 feet.

Wood Barbecue Cooking:

1. Wood barbecue cooking is prohibited inside of booths.
2. Wood barbecue cooking shall be performed only in areas away from public access.
3. Distances from wood barbecues to permanent structures or festival booths shall be as approved by the SFM.
4. Fuel wood shall not be stored inside of booths.
5. Coals shall be disposed of only in metal containers that have been designated for such use and approved by the SFM. Dumping coals in trash containers is prohibited!

Charcoal Barbecue Cooking:

1. Charcoal barbecue cooking is prohibited inside of booths or tents.
2. Only commercially sold charcoal fuel may be used.
3. Charcoal cooking shall be performed only in areas away from public access and shall be located a minimum of 15 feet from any booth with a minimum of 20 feet from any permanent structure.