



**Grass Valley Downtown Association**



**GREATER  
GRASS VALLEY  
CHAMBER**

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**GRASS VALLEY DOWNTOWN ASSOCIATION & GREATER GRASS VALLEY CHAMBER  
JOINT Executive Board Meeting**

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**Thursday, February 15th, 2024, at 8:00 AM**

128 East Main Street, Grass Valley, California Telephone: (530) 272-8315

E-Mail: [info@downtowngrassvalley.com](mailto:info@downtowngrassvalley.com)

Web Site: [www.downtowngrassvalley.com](http://www.downtowngrassvalley.com)

E-Mail: [info@grassvalleychamber.com](mailto:info@grassvalleychamber.com)

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**AGENDA**

Any person with a disability who requires accommodations to participate in this meeting should telephone the Grass Valley Downtown Association office at (530) 272-8315, at least 48 hours prior to the meeting to make a request for a disability related modification or accommodation.

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**EXECUTIVE BOARDS**

**GVDA Chair, Joy Porter • Past Chair, Lillie Robertson**

**GGVCC Chair, Bob Medlyn • Vice Chair, Jay Strauss**

**OFFICERS: Treasurer, Debbe Blakemore, Secretary, Nicole Arbaugh**

**OFFICERS: Treasurer, Suzanne Voter, Member-at-Large, Machen MacDonald**

**City Liaison: Mayor Jan Arbuckle • Alternate Liaison Councilperson Haven Caravelli  
Executive Director, Robin Galvan-Davies**

**MEETING NOTICE**

The Grass Valley Downtown Association and Greater Grass Valley Chamber of Commerce welcome you to attend the meeting in person at the their office, located at 128 E. Main Street, Grass Valley, CA 95945.

**PUBLIC COMMENT** - Members of the public are encouraged to submit public comments via voicemail at (530) 272-8315 and email to [info@downtowngrassvalley.com](mailto:info@downtowngrassvalley.com). Comments will be reviewed and distributed before the meeting if received by 7 a.m. Comments received after that will be addressed during the item and/or at the end of the meeting. The Board will have the option to modify their action on items based on comments received. Action may be taken on any agenda item.



**AGENDA APPROVAL**

8:00	PUBLIC COMMENT	
8:05	Financial & Administrative Update	Robin Davies
	• CPA Operational Recommendations	
8:10	Financials	Debbe / Suzanne
	Insurance Overview and Recommendations	Debbe Blakemore
8:20	2024 Events Overview	Robin Davies
	• Chamber Mixers/Downtown Events	Joy Porter
	• Stars & Stripes Gala	
	• Magical Evening on Mill	
	• Sponsorship Commission MOU for Steve	Jay Strauss
8:45	CITY Reports • City News/ Events/ Misc. Updates	Mayor Arbuckle
8:55	Old Business / New Business	

**ADJOURN:**

**POSTING NOTICE**

This is to certify that the above notice of an open meeting of the Grass Valley Downtown Association and Greater Grass Valley Chamber Executive Board Meeting scheduled for Thursday, February 15th 2024, at 8:00 AM was posted on the Grass Valley Downtown Association website on Tuesday, February 13rd, and in the GVDA/Chamber offices and at Grass Valley City Hall, easily accessible to the public, as of 9:00 AM Tuesday, February 13th, 2024.

February 13th, 2024

**AGENDA**

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**Robin Galvan-Davies, Executive Director**